

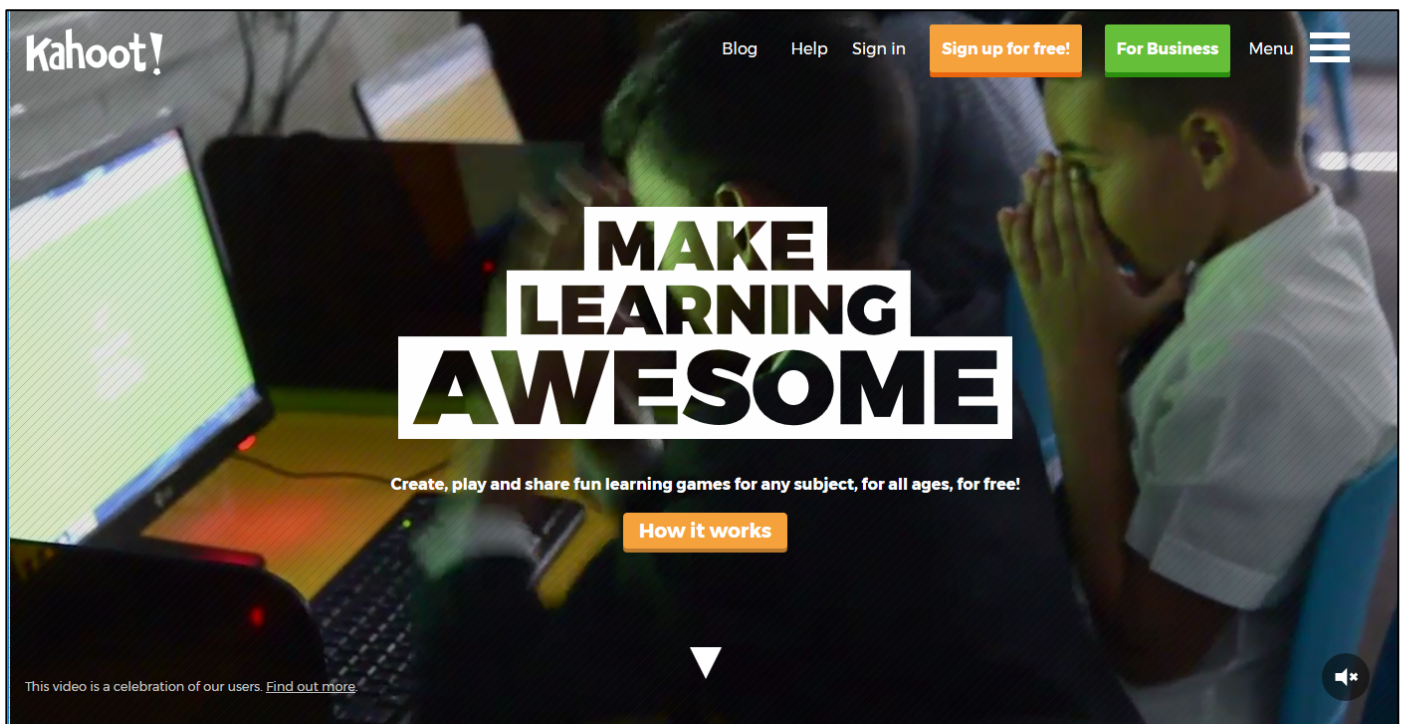
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e a s t e r n c a m p u s

Kahoot! Quick Guide

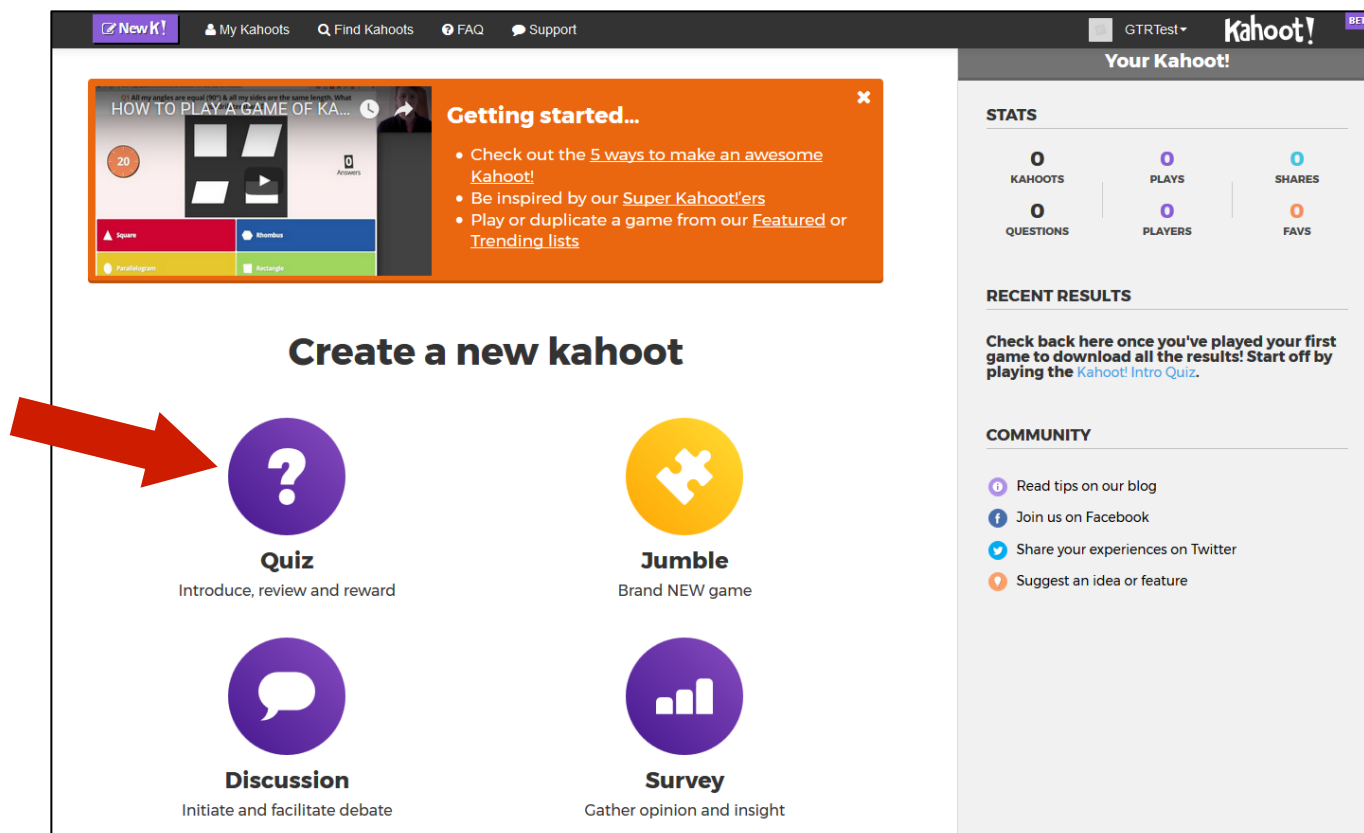
1. Go to **getkahoot.com**. See this screen. Click “Sign up for free!” if it your first time to Kahoot, or “Sign in” if you have been here before.



2. When you are first signing up, you can choose how you want to use Kahoot – as a Teacher, a Student, Socially, or At Work. For this example, we’ll click to sign up “As a Teacher.” You then choose to use your Google account, or another e-mail address, to sign up.

3. Once you have signed up and signed in, you should see this next screen. It prompts you to “Create a new kahoot.” Choose whether you want to create a Quiz, a Jumble, a Discussion, or a Survey.

For this quick guide, we’ll create a “Quiz,” by clicking the icon indicated by the red arrow.



4. We chose “Quiz,” which opened up the K! Quiz Title Screen. (See the next page for an image). This is where you set up the Title and parameters for your Quiz. The first box, at top, requires a Title for the Quiz that you’re going to create. The next box requires a short Description. You also must choose an intended Audience type for your Quiz, such as “University.” (These three required items are shown here by red arrows). At the right, you can choose a Cover Image, to be shown when your Quiz launches.

Following those, you can set parameters for which users can see this Quiz, and, if you wish, you can also provide credit to resources or add a link to an intro video.

(We gave this Quiz the title “Example Kahoot! Quiz.” We also chose a cover image of a girl doing math on a blackboard.)

When you have completed this Title screen for your Quiz, you next click “OK, go” at the top right.



Close
K! Quiz
Ok, go

Title (required)
95

Description (required)
A #math #blindkahoot to introduce the basics of #algebra to #grade8

Cover image

Add image
Upload image

or drag & drop image

Visible to
Everyone

Language
English

Audience (required)
Please select...

Credit resources


Intro video
<https://www.youtube.com/watch?v=xvNR4SRJu08>

5. Your Quiz now exists! This shows on the next screen (see the screenshot below).

You are now ready to start creating the questions. Click the purple “Add question” button in the center of this screen.

Exit
K! Quiz
Save

Description



Example Kahoot! Quiz
A basic example of a Quiz you can create in Kahoot!
Only me

Game Creator

+
Add question

1. The “Question 1” input screen appears (see screenshot below). Do the following:

- Write your Question
- Select the Time limit, and choose Yes or No for whether to Award points.
- (Optional): Add a Media item (image or video) to be shown with the question.
- Input the multiple choices of Answers, in the boxes for “Answer 1,” “Answer 2,” etc. At least two answer choices are required (e.g. True, False). Up to four choices can be provided.
- Click the check mark circle next to the correct answer.
- If needed, give credit to your resources.
- When this Question is complete, click the “Next” button at the far top right.

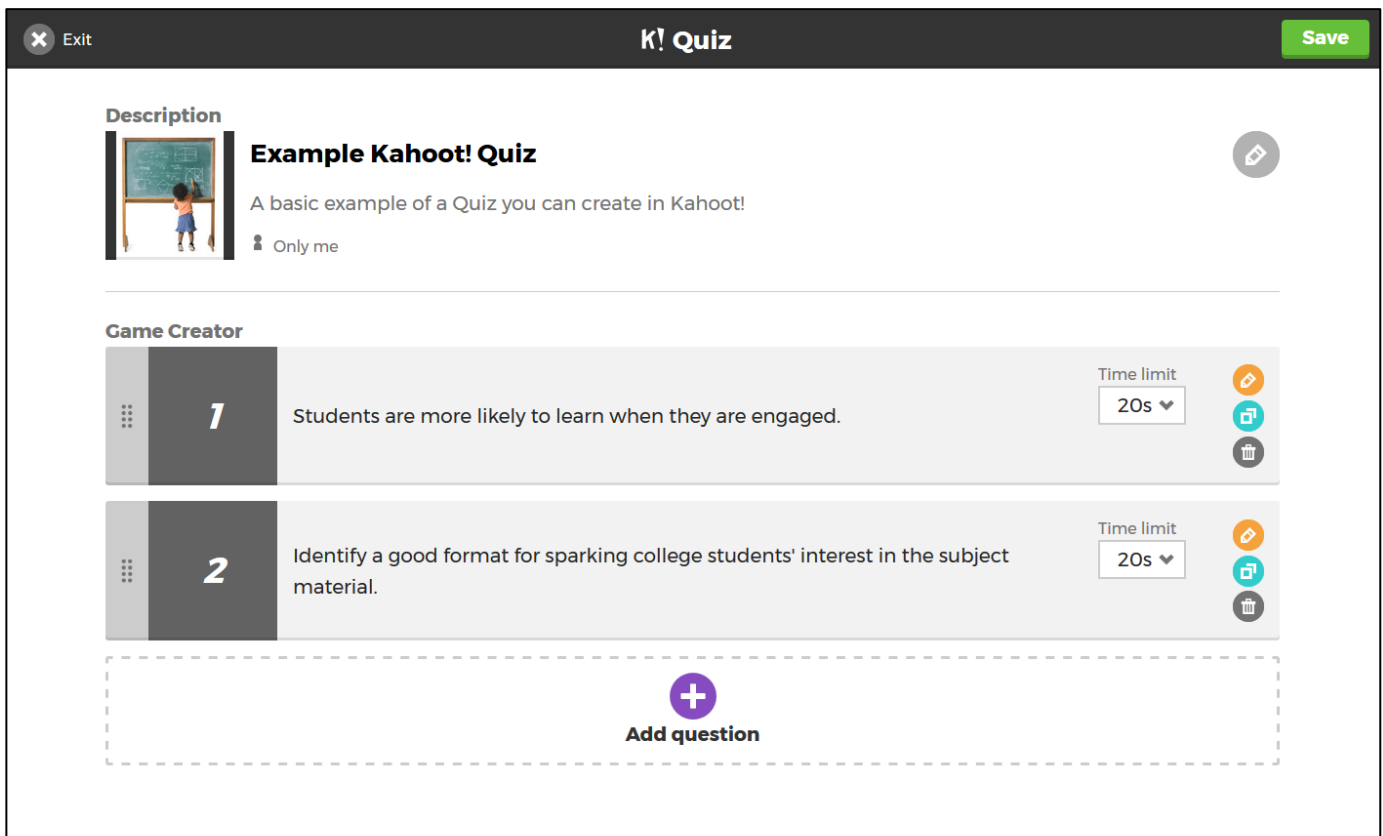
The screenshot shows a form titled "K! Question 1" with a "Close" button on the top left and a "Next" button on the top right. The form contains the following sections:

- Question (required):** A text input field.
- Time limit:** A dropdown menu currently showing "20 sec".
- Award points:** A green button labeled "YES" and an empty input field.
- Media:** A dashed box containing three options: "Add image" (with a logo icon), "Upload image" (with a landscape icon), and "Add Video" (with a play button icon). Below these is the text "or drag & drop image".
- Answers:** Four text input fields labeled "Answer 1 (required)", "Answer 2 (required)", "Answer 3", and "Answer 4". Each field has a checkmark icon to its right.
- Credit resources:** A large text area at the bottom.

2. After clicking “Next,” it returns to the overall Quiz page -- now showing there is one question!

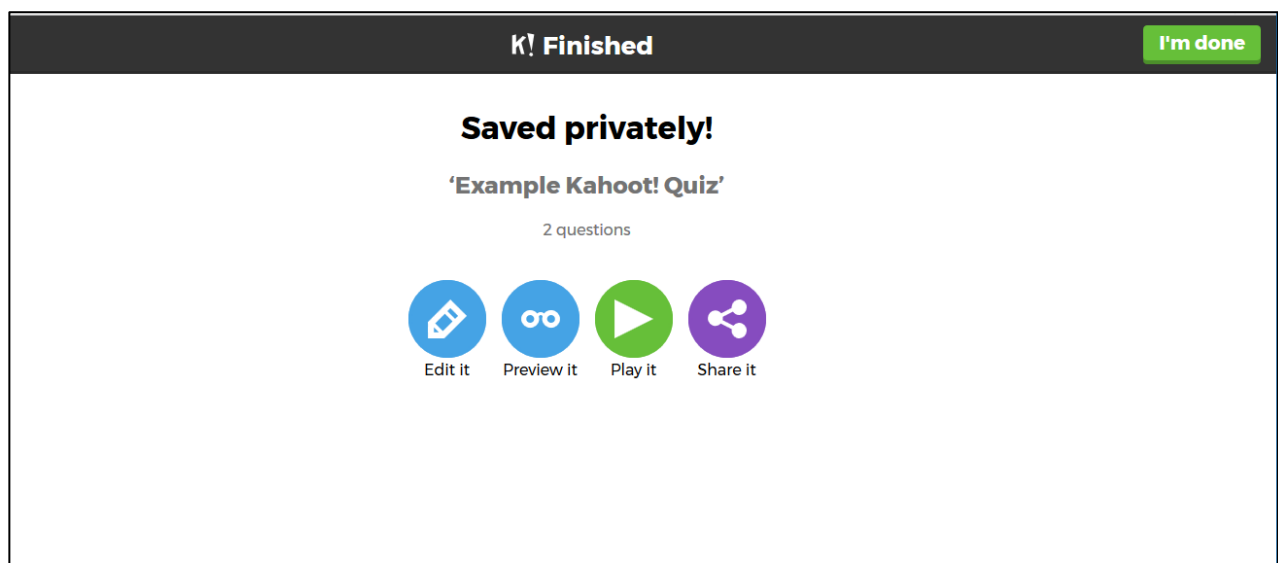
To continue adding questions, you can again click on the purple plus sign to “Add question.” Or, to edit any question, you can click the small orange Pencil icon, at the right of an existing question.

3. Your questions appear in a numbered list, as shown below.
You can re-arrange the order of questions, by clicking at the far left side of a Question, on the light gray bar with dots, and dragging it up or down. Try it!



4. When you are ready to stop editing your Quiz for the moment, you click “Save” at the top right of the screen. You can return to edit the Quiz or Questions at any time.

Kahoot then shows you that your Kahoot item is saved, with a screen like this:



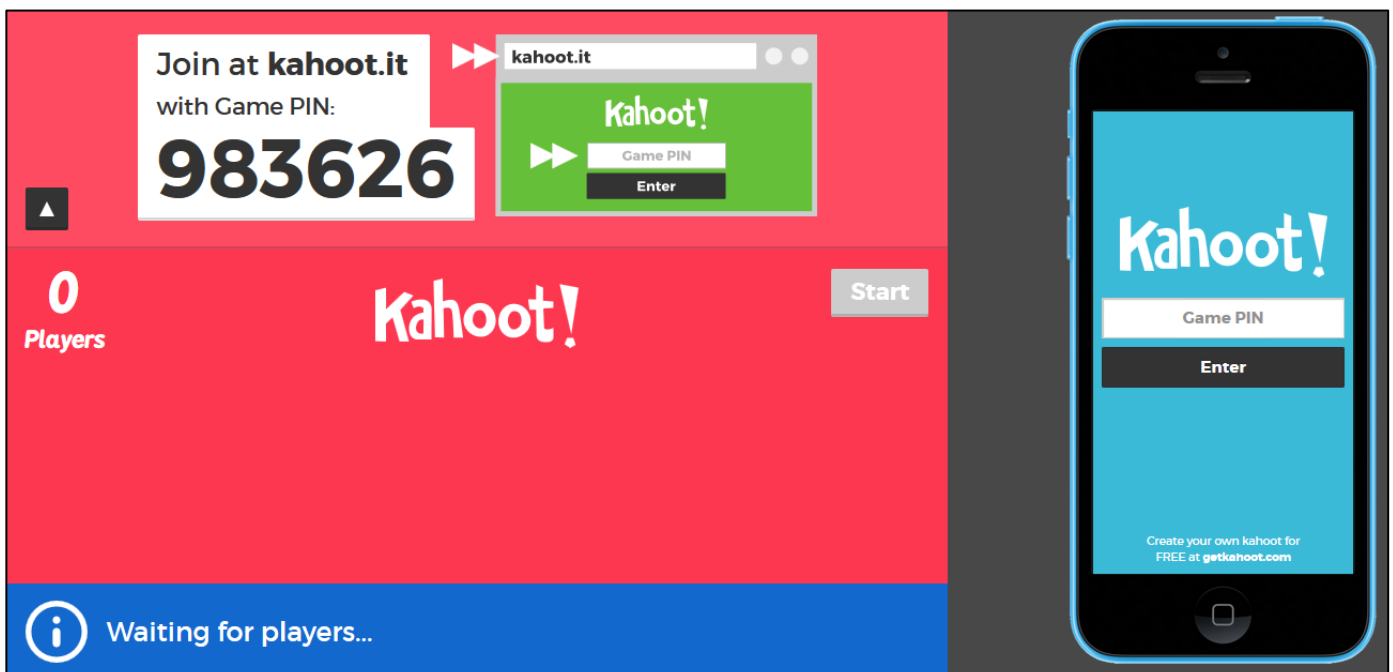
5. You are given four options:
 - Edit it: Re-opens the quiz for editing
 - Preview it: Lets you test it out

- Play it: Launches it for an actual play. This requires players.
- Share it: Allows you to send it to other Kahoot users (called Kahoot!ers)

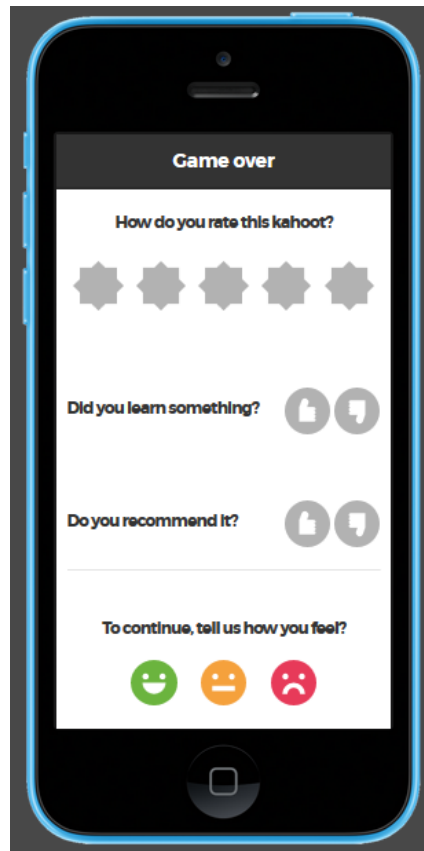
When you are ready to stop, click “I’m done” at the top right. This takes you back to a user overview screen. This will show the various Kahoot! activities you have created.

6. Test out your Quiz! Click “Play it” to launch; then click on “Classic.” Grab your smart phone or tablet. Go to kahoot.it on your phone, and enter the PIN# shown on your computer screen, to enter the Quiz. Follow the prompts to enter your nickname. You should see it appear on the computer screen. Then, on the computer, press “Start” to begin.

Your phone will become your “clicker.” Read the computer screen for each question, and select the correct answer on your phone or tablet. Play until you come to the end.



7. At the end, your students can rate this Kahoot! from their phones. Then, by clicking Get Results → Save Results, you can download an Excel sheet to view how your class performed.



8. If you then want to create another Kahoot! activity, you can do so from the main user screen. Use the button at the top Left, in purple, that says “New K!” This returns you to the “Create a New Kahoot” screen from Step #4 above.